DOCUMENT CHECKLIST – TO BE SUBMITTED WITH THE APPLICATION
MEDICAL TREATMENT

Please indicate submitted documentation by ☑. Submit the Document Checklist together with your application and supporting documentation in the following order to the Visa Application Centre or Embassy.	Yes	No
1. Applicant applied in person	☐	☐
2. Schengen Visa Application Form duly completed and signed	☐	☐
3. One recent (not older than 6 months) passport photo, attached to the top right corner of the application form. Size 35x45 mm with light colour background	☐	☐
4. Passport, valid at least 90 days after expiry of the visa. The passport must have at least 2 blank pages	☐	☐
5. Sponsor Letter, Job Letter and Proof of Business Registration, Education or Other Ties	☐	☐
6. <u>Medical Treatment</u> – Letter from a physician or a hospital in the Schengen area confirming the appointment; and confirming as well the necessity of treatment at that hospital or clinic, and – Proof of medical insurance or proof of payment for medical treatment. The applicant must present documents that proof that he has enough economic means to pay the medical treatment in its country of destination.	☐	☐
7. Copy of the applicant's passport identify page (incl. extension date if applicable) and copy of documentation on former travels abroad; if relevant an old passport should be attached the application and copy of pages with previous or valid visas to the Schengen area, USA, Canada, UK and Australia – including entry and exit stamps	☐	☐
8. Non-Indonesian citizens are required to submit a copy of a valid Indonesian residence permit (KITAS/KITAP)		
9. Minors (person under 18 years old travelling alone or with only one parent). Signed written permission is needed from both parents/ guardians or from the parent who does not travel, with copy of their passports or national identification cards. The signature(s) should be legalised/notarized. This permission should specify the authorisation to travel alone as well as the motive of the journey and the minor should at all times during the journey carry this authorizations with him or her. Photocopy of the birth certificate of the minor	☐	☐
10. Copy of Kartu Keluarga (family card) / Marriage Certificate / Birth Certificate	☐	☐
11. Proof for financial means; recent personal bank statement or balance over the last three months. International credit card with a photocopy of the applicant's bank statements associated to the credit card *As an applicant, you must have the necessary means to pay for your stay and return trip. What will be considered as necessary funds will be determined by the Embassy and depends on the length of your stay, and whether you will stay at a hotel or with friends or family. As a general rule, you must have at your disposal*	☐	☐

approx. DKK 350 (IDR 850,000) per day. A smaller amount may be accepted if you are staying in a private home and your host will cover all costs. If you are staying at a hotel, the amount must be greater, approx. DKK 500 (IDR 1,250,000) per day.		
12. Proof of accommodation: Confirmed hotel booking or accommodation guarantees covering the whole duration of the intended stay in the territory of the Schengen member states	☐	☐
13. Confirmed flight reservation from travel agent/airline. If your trip includes travel to other Schengen countries; Confirmation of the reservation of an organised trip or confirmed air, land and/or sea arrangements. Attention: Only a confirmed return flight reservation is required. The ticket should be bought only after the visa has been issued.	☐	☐
14. Travel Medical Insurance with a minimum coverage of 30,000 Euro – valid for the entire stay in the Schengen area	☐	☐
15. Visa Processing Fee	☐	☐
16. VFS Logistical Fee	☐	☐

Please note that the Embassy may in justified cases request additional documents not mentioned in the above list during the examination of an application. The applicant is herby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

Name of VFS official   Signature   Date:

_____   _____   _____